

ELLEN E. EDWARDS, ESQ.

Professional Experience

November 1993 to present Edwards & Associates Brooklyn, New York
Attorney at Law
Managing Attorney of a small general practice firm. Supervise young associates, interns and staff oversee general law office practice.
Areas of practice include estate litigation; civil, criminal; landlord tenant , real estate litigation and closings; Guardian ad Litem, Referee, Court Evaluator, and Counsel for Alleged Incapacitated Persons.

May 1989 to present
Appellate Advocate
Draft briefs, motions and memorandum of law, argue appeals before the Appellate Division and Court of Appeals of the State of New York in matrimonial, civil and criminal matters.

February 1990 - 1993 32-B-J Legal Services Plan New York, New York
Staff Attorney
Represented union employees in criminal cases.

June 1987 -February 1990 Office of Emmanuel A. Towns Brooklyn, New York
Associate, Intern
Draft pleadings, contracts and conducted depositions.

September 1986 - January 1987 ACLU Death Penalty Project Atlanta, Georgia
Student Intern
Individual research, report utilized for successful appeal to the Supreme Court of the United States in a high profile death penalty case.

Education

May 1987 Emory University School of Law Atlanta, Georgia
Juris Doctorate
Scholarships: 1984-1987 Emory University- full academic scholarship; Council for Legal Education Opportunities
Treasurer, Student Bar Association; Justice and Opinion drafter, Honor Court; Bailment Coordinator, Black Law Student's Association; 1987; studio camera operator and film editor, National Institute of Trial Advocacy, Who's Who Among American Law Students.

February , 1984 City College of New York New York New York

Bachelor of Arts, Urban Legal Studies Program, Magna Cum Laude
Citiwomen Award, Labor Studies Scholarship, 1984

Professional Memberships

Admitted New York State Bar, 1989; Southern and Eastern District Court of the United States, 1990; Supreme Court of the United States, 1995; Secretary, Kings County Criminal Bar Association, 2011 to 2012 , Director, 2008-present; member, New York County Lawyers Association; New York State Association of Criminal Defense Lawyers; New York State Bar Association, Elder Law Section.

Community Activities

Coordinator, Legal Ministry, Deacon and Trustee, Brooklyn Community Church ; Secretary, Nubian Diamonds Investment Club; Legal Advisor- Board Member, Bridge Street Child Development Center; Advisor, Leah House Board of Directors:

Honors and Awards, 2015

Brooklyn Community Church, Missionary of the Year; Bedford Stuyvesant Lions Club, Business Award; Keynote Speaker, National Women's Forum, Tema, Ghana

Skills/ Affiliations

Licensed Scuba Diver, 1993; trained mediator; knowledge of Lexis/Nexis, Westlaw , WordPerfect and Microsoft Word.